



STATE OF MICHIGAN
**Department of
Human
Services**

Memo

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Federal Compliance/CCF Monitoring Unit

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To: Court Administrators and DHS Directors
From: Noel Thelen, CCFMU Specialist
Subject: Child Care Fund Year End Closing Date

Date: 9/3/2014

This is to inform you that the Child Care Fund (CCF) year-end close date has been set for **Tuesday October 14, 2014**. It is important to close out all prior months' accounts and provide projections for the month of September 2014. This is necessary in order for payables to be created. Please provide your best projections and send to the Child Care Fund Monitoring Unit email box, at DHS-CCFMU@michigan.gov.

We appreciate your cooperation. Please feel free to contact your assigned Child Care Fund Monitoring Unit (CCFMU) analyst with any questions.

CCFMU Analysts

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